

Kentucky Board of Certification Wastewater System Operators

Meeting Minutes

July 17, 2012

I. Call to order

Larry Grubbs called to order the regular meeting of the Kentucky Board of Certification of Wastewater System Operators at 1:30 p.m. on July 17, 2012 in Frankfort, Kentucky at the Division of Compliance Assistance.

II. Roll call

Larry Grubbs, chairman, conducted a roll call. The following persons were present:

Larry Grubbs, chairman

Robin Strader, vice chairwoman

Jerry McClary, member

David Pedigo, member

Calvin Smith Jr., member

Randall Kelley, KRWA

Kenya Stump, Division of Compliance Assistance (DCA),

Compliance Assistance Branch

Julia Kays, DCA

Lisa Butler, DCA

III. Introduction of Guests and Guest Comments

Randall Kelly, KRWA and Kenya Stump, DCA were introduced and welcomed to the meeting.

Kenya Stump talked to the board about NetDMR. She told the members that NetDMR had gone live and explained some of the activities associated with permittee's using the program. Kenya also said that the NetDMR requirement is being phased in with new and renewed permits first, general permit holders second, then major users and KYG 64 permittees.

She advised the members that any renewed or new permits issued require the facilities to submit their DMRs using NetDMR within one year of the issued new/renewed permit. Kenya also explained that systems can request DOW to review their DMR on a paper copy if they do not have computer access or have poor access. DOW will review the request and determine whether to approve the request on a case by case basis. Another point that Kenya covered was that systems will be required to have an administrator registered to enter data and sign the DMR. One thing Kenya stressed was the fact that no reminder will be emailed to let the NetDMR administrator know that the DMR should be submitted. She also said operators can also request access to view DMRs.

IV. Approval of minutes from last meeting

Robin Strader entered a motion to approve the minutes as presented for the June 19, 2012 meeting. Dave Pedigo seconded the motion and the motion carried.

V. New business

- a) Training Extension Requests (Addendum 1) – Larry Grubbs
- b) Training Applications Reviewed (Addendum 2) – Larry Grubbs
- c) Robin Strader entered a motion to release today's training and exam review actions. Dave Pedigo seconded and the motion carried.

VI. Communication and Announcements

Lisa Butler distributed the wastewater certification account summary for June 2012 to board members and guests.

Julia Kays introduced new board member, Calvin Smith Jr. Ms. Kays also noted that no news had been received regarding the appointment of a new board member to replace Dr. Andrew Ernest.

Julia also invited the members to attend the Permitting Tool Box continuing education class being held by the Certification and Licensing Branch at Lake Barkley.

Julia announced that the drinking water renewal cycle for 2012 ended June 30 with 82% of licenses renewed.

Julia told the board that the branch had hired a new employee to fill the vacancy left by Steve Crosman's passing. The new employee is Jake Cuarta, whose start date is scheduled for July 16. He will be working as a drinking water and wastewater trainer.

VII. Executive Session

Dave Pedigo entered a motion for the board to enter executive session to review exam questions. Calvin Smith seconded the motion. The board entered executive session at 11:36 a.m.

The board returned from executive session at 12:20 p.m.

VIII. Adjournment

Alan Todd entered a motion to adjourn the meeting. Calvin Smith seconded the motion and the motion carried. The meeting adjourned at 12:21 p.m.

Minutes submitted by: Lisa Butler

Minutes approved by: DP/RS

Approved

Training Extension Requests

Provider	Provider AI#	Training Name	Hours Approved	Originally approved	TCH #	1st	2nd	Motion Carried	Approval Terminated
Louisville MSD	8235	Log Book Training	1	7/25/2011	9758	RS	AT	X	07/17/14

Training Requests

Number	Provider Name	Name of Training	Date of Training	WW Hours Requested	WW Board Comments	WW 1st	WW 2nd	WW Motion passed	WW hours approved	WW TCH #
1487	MSD of Louisville	Discharge Monitoring Report Training	6/19/2012	1		RS	DP	X	1	10909
1488	Hazen & Sawyer, P.C.	Development & Use of Process & Hydraulic WWTP Models for Operations, Planning & Design	5/21/2012	2	J. Mclary abstained	AT	RS	X	2	10910
1489	MSD of Louisville	Morris Forman WQTC Standard Operating Procedures	6/21/2012	2		AT	RS	X	2	10911
1490	KY/TN Section AWWA	Safety & Security - 10 hour Utility Safety Training	4/19/2012	10	Some session not WW core. Approved sessions noted on timed agenda.	DP	RS	X	6.25	10912
1491	Kentucky Rural Water Assoc.	Regional Meetings: Northeast, Green River and Western	7/12/2012	2	Not WW topic. Withdrawn by provider.	DP	RS	X	0	
1493	Eastern Chapter KWWOA	EKWWOA Confined Space Entry Training	8/16/2012	6	R.Strader and A. Todd abstained	CS	DP	X	6	10916
1495	Bluegrass Cross Connection Prevention Assoc.	Tester Certification Class	3/12/2012	40	Not WW core topic. Tabled for agency review	JM	RS	X	0	

Approved

Number	Provider Name	Name of Training	Date of Training	WW Hours Requested	WW Board Comments	WW 1st	WW 2nd	WW Motion passed	WW hours approved	WW TCH #
1496	The C.I. Thornburg Company Inc.	Hydraulic Control Valves Introduction and Troubleshooting	7/12/2011	4		RS	DP	X	4	10917